



Bite of Seattle®
July 17, 18 & 19, 2009
 Seattle Center
 www.biteofseattle.com

**Hand Crafted/Specialty Food Product
 Application**

DUE MARCH 13, 2009

Business Name _____

Washington State UBI (Unified Business Identifier-REQUIRED) _____ - _____ - _____

City of Seattle Bus. License number (only if you have a bus. in Seattle) _____

Booth Name (for Festival program) _____

Contact Person _____

Mailing address _____

City _____ State _____ Zip _____

Phone: Day (____) _____ Evening (____) _____ Cell (____) _____

Fax (____) _____

Email _____ Web site _____

Insurance Company & Policy Number _____ Renewal Date _____

Date Received
 (office use only)

Merchandise: Please list all items or categories of merchandise that will be sold at the Bite, including price range. If space is too limited, attach separate sheet. All items sold at the Bite must be listed below. Items not listed may not be sold. The Bite will no longer offer exclusivity within any category, however make every effort to separate like vendors . **Hand Crafted Vendor is defined as:** One who sells merchandise hand made by the seller. No commercial or imported items in this area. ****Commercial/Import vendors file different application****

Specialty Food Product are considered a part of the hand craft category: This is an area to showcase and sell packaged food or food related items such as jams, jellies, dips, smoked and marinated products etc. There is no cooking allowed.

	Retail Price \$	
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BOOTH FEE: HAND CRAFTED ART

10'x10' HAND CRAFTED Booth space

Cost: \$400 (paid in full)

Number of Spaces _____ X \$400

Total Due: \$ _____

BOOTH FEE: FOOD PRODUCT

10'x10' FOOD PRODUCT Booth space

Cost: \$400 (paid in full)

Number of Spaces _____ X \$400

Total Due: \$ _____

NOTE: Requests listed below are NOT guaranteed. We will do our best to accommodate all vendors.

Requests _____

No BBQ or open flames permitted in Specialty Food Product location.

BOOTH PAYMENT: NO REFUNDS! If NOT accepted booth fee will be refunded/mailed back in for below by April 3, 2009.

VISA # _____ MC # _____

AMEX # _____ Expiration Date: _____ CVC # _____

Name as it appears on card (print clearly) _____

Vendors will be charged a bank fee of 2.6% if paid by credit card and a \$25 charge for returned checks.

Check Enclosed ____: Make check payable to Festivals Inc.

Signature _____ Date _____

NOTE: IF you withdraw your application within 5 days after it is received by the Bite of Seattle® we will refund your deposit less a \$200 cancellation fee.

BOOTH PACKAGE INCLUDES:

BOOTH SPACE: One 10' x 10' SPACE in a high traffic location. You must provide your own canopy and booth furnishings.

ADVERTISING: All participants will receive a mention in the press kit.

ELECTRICAL: Power available upon request. Fee for service paid by vendor.

NOTE: All additional needs or services, above and beyond what is listed above, are to be arranged and paid for by the participating. No parking passes provided however can be purchased pre-event.

APPLICATION AGREEMENT AND CHECKLIST: Please read the following and sign below.

____ Complete pages 1& 2 and sign below. Retain Rules and Regulations (pg. 3) for your records.

____ Enclose total payment (check or credit card) for booth space.

____ I understand that the Bite of Seattle reserves the right to restrict certain merchandise and brands due to contractual exclusivity with Festival Sponsors.

____ I understand that this is a juried event and that a selection committee will review my application based on the following criteria: - Date application and deposit are received - Quality and type of product to be sold
- Ability to participate - Space availability within the Bite of Seattle® - Reputation with the Bite of Seattle®

____ I understand that the Bite of Seattle reserves the right to withdraw participation at any time if the deadlines and obligations of participation stated in the application and rules and regulations are not upheld by the participating vendor.

In signing this agreement, Applicant has read and understands the Rules and Regulations and agrees to abide by them throughout the 2009 Bite of Seattle®. Signature of applicant verifies agreement to all rules and regulations, specifically contractual obligation by applicant on pg. 3.

Applicant Signature _____ Date: _____

Print Name _____ Title: _____

DEADLINE for completed application package is Friday, March 13, 2009.

Festivals Inc. / Bite of Seattle®
320 E Sunset Way Suite 100/ Issaquah WA, 98027
P: (425) 283-5050 F: (425) 283-5051
www.biteofseattle.com / Email: info@biteofseattle.com

APPLICATION DEADLINE:

- Due March 13, 2009.

BOOTH FEE:

- All applicants must include a check or credit card payment for the total booth fee to be considered for the jury process.
- Booth fees are returned/mailed April 3, 2009 if applicant is not accepted
- If you withdraw your application within 5 days after it is received your deposit will be refunded less a \$200 cancellation fee.
- **If you withdraw anytime after March 13, 2009 there is NO REFUND.**

BUSINESS LICENSE & WASHINGTON STATE UBI:

- Washington State requires a UBI (Unified Business Identifier). Please fill in this information on the application (pg. 1). To obtain a UBI, call (800) 647-7706 or go to www.dor.wa.gov.
- City of Seattle Business license applies only to those who have a business in the city of Seattle. If you do not have a Seattle license put N/A on the application. In the event that your taxable gross annual receipts for business in Seattle exceeds \$50,000 you are obligated to report and pay City Business & Occupation Tax

RESTRICTIONS:

- Any promotional giveaways, signs, posters, banners or stickers from any print or broadcast media other than an official Bite of Seattle® sponsor is prohibited.
- No alcoholic beverages, loud music, televisions or 'hawking' are allowed within or in the vicinity of your booth
- Vendors are not allowed to advertise outside their booth space using 'rovers', flyers or sandwich boards.
- Vendors are not allowed to 'rove' with their merchandise at any time.
- The Festival reserves the right to restrict any activities that interfere with public access and/or Festival programming. Non-compliance of this agreement will put your event participation in jeopardy.
- Only the booth name as stated on the application and official Bite sponsors are allowed on signage.
- The Bite of Seattle® logo is trademarked. Any use must be pre-approved by the Bite of Seattle®.

SET-UP & TAKE DOWN:

- Vendors will be advised on load-in time after acceptance. Load-in takes place the evening before the festival (Thursday, July 16, 2009).
- Set-up must be completed by 10 a.m. Friday, July 17. No cars will be allowed on the grounds before or during the three days of the festivals. Late arrivals must walk in their supplies.
- Load-out begins after 9 p.m. Sunday, July 19. Vehicles are allowed access onto the grounds as soon as Seattle Center declares it is safe.

FESTIVAL HOURS, LOCATION & DAYS:

- Friday, July 17, and Saturday, July 18, hours of operation are from 11 a.m. to 9 p.m. and Sunday, July 19, 11 a.m. to 8 p.m. All vendors must be open during this time.
- The Bite of Seattle® takes place at Seattle Center

CERTIFICATE OF INSURANCE:

- The Bite of Seattle® requests accepted vendors to turn in a certificate of insurance but does not require it.

SELECTION PROCESS:

- Once your application and payment are received the following steps are taken:
 1. Application and payment are processed.
 2. Selection committee will review your application based on the following criteria:
 - Date application/payment is received
 - Quality and type of product being sold. All hand crafted items are hand made by the seller. All food product items are packaged.
 - Ability to participate.
 - Space availability within the Bite of Seattle and operational requirements.
 - Reputation with the Bite of Seattle
- Notification letters regarding acceptance will be mailed no later than April 3, 2009. Please do not call for results of status in the event or location. Application and past participation does not guarantee acceptance
- The Bite of Seattle® reserves the right to refuse any application or withdraw acceptance, in which case the vendor booth fees will be returned in full.

BOOTH TECHNICAL INFORMATION:

- Booth sizes are as stated on the application. Vendors must stay within the booth space, this includes side awnings, walkways, etc.

MAILING ADDRESS & CONTACT INFO.: NEW!

- Mail vendor applications to:** Festivals Inc.
• P: (425) 283-5050 320 E Sunset Way Suite 100
F: (425) 283-5051 Issaquah, WA 98027
Application Questions: (425) 283-5050 ext. 110
• Kristen Pagnac - Senior Event Manager
Operations Questions: (425) 283-5050 ext. 121
Bjorn Estlund- Director of Operations

CONTRACTUAL OBLIGATION BY APPLICANT:

- Signature of applicant on pg. 2 of the application verifies agreement to all rules stated on the application and pg. 3 of rules and regulations as well as the following:
 - 1) The Bite of Seattle's operational deadlines.
 - 2) In the event it becomes necessary to employ an attorney to enforce any terms of conditions of this agreement, whether suite is instituted or not, the defaulting party shall pay all costs, expenses and reasonable attorney fees incurred by the non defaulting party. Venue and jurisdiction for any suite shall lay in the Superior Court of Washington, in and for King County. NOTE: The Bite of Seattle® reserves the right to withdraw participation at any time if these items are not upheld by the participating vendor.